

Title: Joint Lean Event - Streamlining State Implementation Plan (SIP) Submittals Submissions and Approvals



Summary

Joint Lean Event with EPA Region 1 and the States to create a more effective SIP submittal process

Team

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BACKGROUND

This Lean event follows an EPA HQ and EPA Region 1 Lean event on increasing the efficiency of the SIP process.

This Lean event focused on how the SIP process can be streamlined with a focus on what happens prior to when the SIP proposal is formally delivered to EPA for review.

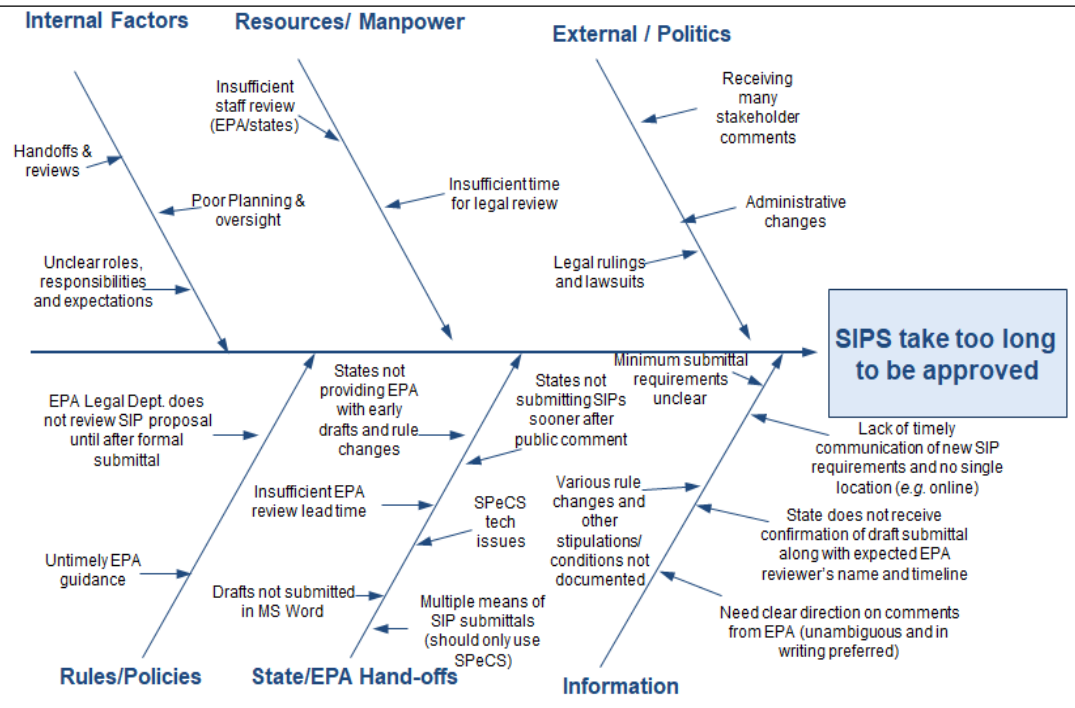
CURRENT CONDITIONS

- The process of getting approvable SIPs from states and approvals from EPA is too long.
- Expectations and communications (handoffs) between states and EPA are unclear and could be improved
- Both states and USEPA spend much too much time reviewing and reworking draft SIPs

GOAL

- Clearly defined process for submitting approvable SIPs
- Reduction in time for entire SIP process (submission through final approval)
- Root cause analysis of why SIP submittals are not readily processed for approval

ROOT CAUSE ANALYSIS



Implementation Plan Manager(s):

Ariel Garcia (USEPA),
Felice Janelle (NH),
Bennett Leon (VT),
Jeff Crawford (ME)

PLAN

ID #	Action	Owner	Start Date	Target Date
1	SIP Forecast P&C relayed to state staff	Vince, Felice,	May	Sept 1
2	Checklist or agenda for Kickoff Meeting	Leiran,	March 27	April 27
3	Usefulness of SPeCS	Ariel	March 27	May 29
4	EPA Legal review of draft to address approvability questions	Dave Conroy	March 27	June 27
5	Update Tables of State Historical reg changes	Ariel, VT, ME, NH	March 27	June 27
6	EPA-Make clear statements during letter writing	Leiran, Ariel to discuss with Dave Conroy	March 27	May 29
7	Communicate with Other New England states	Bennet	March 27	April NESCAUM meeting
8	Develop SOP for new process	Sheryl, Felice	March 27	June 27



Recommended Process Changes

- State notifies EPA of SIP forecast via SPeCS and P&C List prior to decision to submit SIP
- State e-mails EPA Manager who is working on draft SIP
 - EPA acknowledges receipt and notifies State as to who will work on the SIP review
 - EPA and State schedule kick-off meeting/con-call
- State e-mails draft through SPeCS instead of e-mail
- Possible con-call and or kick-off meeting w/ EPA/States on minimum requirements
- Ensure that P&C List/SPeCS includes SIP list
- Earlier EPA legal review
- Just before submittal, state staff reviews SIP submittal completeness checklist
- EPA to make more clear what is approvable and not for proposed SIPs